

A Regular meeting of the Board of Selectmen was held on Thursday, September 9, 2010, at 7:00 p.m., in the Francis O'Brien Meeting Room, Town Office Building, 26 Bryant Street, Dedham, Massachusetts.

Present were:

Sarah E. MacDonald  
James A. MacDonald  
Carmen Dellolacono  
Michael L. Butler  
Paul A. Reynolds

Ms. MacDonald called the meeting to order at 7:00 p.m.

### **OPEN DISCUSSION**

On behalf of the Board of Selectmen and Town of Dedham, Mr. MacDonald congratulated Sarah and Sean --he wished them many years of happy marriage.

Leanne Jasset, Chairman, Board of Health, asked permission to speak with the Board. Ms. MacDonald granted permission. Ms. Jasset informed all that she was here this evening to make everyone aware of a new joint venture with the Board of Health, Dedham Police Department, Public Works Department and Wardle Pharmacy to conduct the 1<sup>st</sup> Medication Disposal Day in the Town of Dedham on September 25, 2010. She went on to say that the event will take place at the DPW, 55 River Street, at no cost to the Town. In the future, the group plans to conduct this event in conjunction with the Town's Hazards Waste Day.

Sam Celata, Resident, 42 Stoughton Road—Mr. Celata asked permission to speak with the Board. Ms. MacDonald granted permission. Mr. Celata asked if the Board had answers to his Absentee Ballot Question relative to the Citizen Charles Petition. Mr. Celata was very concerned with voting operations and other relative issues—the status of Mr. Celata's question was referred to the Town Administrator and Town Clerk for follow up.

Mr. Dellolacono made a motion to hear an item that was not placed on the Board's agenda this evening; seconded by Mr. Butler. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; Mr. MacDonald, yes; and Ms. MacDonald, yes.

Paul Cokinos, Chairman/Owner of the Boch Ice Center, 1105 East Street, requested a One-Day Common Victualler's License for use at a Hockey Tournament their establishment is hosting on Saturday, September 11, 2010, from 8:00 a.m. until 7:00 p.m.

In the future, Mr. Butler suggested reaching out to the Board of Selectmen earlier when planning events at the Boch Ice Center so that coordination/permitting would not fall through the cracks. Relative to the tent they plan to set up—Mr. Butler asked Mr. Cokinos and/or staff to contact the Building Department to obtain the required permits. Relative to the vendors selling food products—Mr. Butler asked Mr. Cokinos and/or staff to contact the Health Department to obtain the required permits.

Mr. Dellolacono made a motion to approve a One-Day Common Victualler's License to Boch Ice Center for an event to be held on September 11, 2010; seconded by Mr. Butler and voted unanimously.

Joe Findlen, Chairman District 4, 287 Central Avenue Resident—Mr. Findlen informed the Board that he has issues with the pedestrian traffic on Rustcraft Road, most especially the safety on the corner of East Street. Mr. Dellolacono commented that the estimated cost for roadwork/sidewalks on the street is approximately \$750,000.00. Additionally, the Conservation Commission states that there are drainage issues in the area. Mr. Keegan informed all that it is a complicated issue and that the Planning Board is looking at options relative to the road. Mr. Dellolacono added—conservation is willing to discuss the matter.

#### **CERTIFICATE OF RECOGNITION—CAL RIPKIN BOYS BASEBALL TEAM**

Ms. MacDonald welcomed the team, coaches and family members—she introduced Head Coach Andy Shumway. Coach Shumway discussed the District 4 Tournament with all. He commented that the team played well and everyone had a great time. Coach went on to say that the team qualified for the State Tournament and they had a great run—2<sup>nd</sup> in the State. Additionally, the team went on to the Regional Tournament—the team came in 3<sup>rd</sup> out of 500 teams. Coach stated these accomplishments were fantastic for the team and the Town of Dedham—the boys represented the team, parents and Town of Dedham with pride.

Mr. Reynolds thanked the team, parents and coaches. He congratulated the team and stated that the Town of Dedham was very proud of their accomplishments. Mr. Dellolacono congratulated the team and stated that they represented the Town of Dedham well. Mr. MacDonald congratulated the boys on their great season. He went on to say that the boys accomplished a lot, played hard and had fun. Mr. MacDonald acknowledged the dedicated coaches and families. He reminded all that a lot of work goes on behind the scenes. Mr. MacDonald went on to say that the Town was very proud of the team. Mr. Butler congratulated the team. He thanked the coaches and suggested that the boys put their gloves away in a safe place so that they will be ready for a new baseball season in the spring. Ms. MacDonald congratulated the team—she appreciated their efforts. Ms. MacDonald went on to say that the Town of Dedham is very proud.

At the conclusion of the discussion, Ms. MacDonald, on behalf of the Board of Selectmen and Town of Dedham, presented the team members and coaches with individual Certificates of Achievement.

The boys, coaches and parents thanked the Board of Selectmen for the recognition. Additionally, the boys commented that they thought the season was great this year. They had fun playing baseball as a team and are looking forward to next year.

#### **CERTIFICATE OF RECOGNITION—U14 GIRLS TEAM**

The Board of Selectmen postponed the above-referenced U14 Girls Team recognition until a future date.

#### **DISCUSSION WITH PERRY MAKARIOS, OWNER/MANAGER OF DISTRICT CONVENIENCE STORE, 380 WASHINGTON STREET, DEDHAM, MASSACHUSETTS**

Representing District Convenience was: Perry Makarios, Owner/Manager

Ms. MacDonald informed all that this discussion was taking place as a follow up to the Board's meeting of June 8, 2010. Ms. MacDonald reminded Mr. Makarios that he stated to Board at that time that he would be open for business in 6 to 8 weeks.

Mr. Makarios informed the Board that he has finished up construction in his Norwood Store. Now, he can focus his attention on the construction at his Dedham store. He informed the Board that outside work is underway with façade painting. Additionally, he is working closely with the Dedham Square Circle relative to the awning.

Mr. Dellolacono commented that he thought Mr. Makarios would be opening his Dedham establishment sooner. He did not think it would take so long—he mentioned to Mr. Makarios that it is now, November 1, 2010. Mr. Markarios responded that there were construction delays at his Norwood store and he wanted to do things the right way at the Dedham store. Mr. Dellolacono informed him that the neighbors would like to see District Convenience up and running. Mr. Makarios asked the Board to walk into the store and they will see a definite difference. He went on to say that he is a small-business owner doing the best he can and trying to do things in the right manner.

Mr. Reynolds reminded Mr. Markarios that the Liquor License is a big deal and that the license was executed as a big deal. Mr. Reynolds went on to say that he understands what it takes to run a small business, i.e., payment of rent and additional expenses. Mr. Reynolds assured him that he is cheering him on; however, he wanted to underscore the granting of a Liquor License was a big deal. Mr. Reynolds went on to say that the Board of Selectmen is watching and encouraging him on.

#### **DISCUSSION WITH THE FINANCE DEPARTMENT, INCLUDING INFORMATION TECHNOLOGY AND TREASURER/COLLECTOR**

Present were: Mariellen Murphy, Finance Director  
William Ralph, Asst. Finance Director  
Robin Reyes, Collector/Treasurer  
Veronica Barnes, I.T. Director  
Chris Poole, Asst. I.T. Director

Mr. Ralph began the discussion with an overview/status relative to the Energy Management Performance Contracting (ESCO Project). Mr. Ralph commented that the overall progress of the project is excellent, it is moving rapidly and most of the project will be completed within the calendar year. Mr. Ralph added that everyone involved with the project is pleased and the relationship with the School Department is very good.

Mr. Butler asked Mr. Ralph who signs off on the project work. Mr. Ralph informed him that Gene Negrone, Town Facilities Manager, and Brian Lynch, School Department Facilities Manager, goes through the completed work to see that it is done properly. Additionally, there is an outside Commissioning Agent who looks over the project and reports back to the Town. Mr. Dellolacono commented that he has a copy of the Commissioning Agent's report. Additionally, he heard that everything is not going as well as stated. Mr. Dellolacono informed Mr. Ralph that the inspectors need to see everything from Siemens and updated on what is going on relative to the project—the inspectors want the best for the Town. Ms. MacDonald asked that the Siemens Project be placed on the agenda for the next Board of Selectmen's Meeting.

Ms. Murphy gave an overview of the Special Funds – Certain Fund balances as of June 30, 2010. They are as follows:

General Stabilization Fund - \$4,203,340; Mitigation Stabilization Fund - \$1,243,620 (Committed Restricted (\$600,796); OPEB- Retirees Health Trust - \$1,381,393; Major Capital Facilities Stabilization - \$80,175 (Represents first payment only/Approximately, \$306,809 will be transferred at Special Town Meeting.); General Trust Funds - \$1,482,866; Library Trust Funds- \$762,381.

Ms. Murphy gave an overview relative to the new Local Option Taxes. They are as follows:

Additional 2% in Hotel/Motel: March Distribution \$26,672 and June Distribution \$59,756; New Meals Tax .75%: March \$53,692 and June \$181,344 and Special Distribution in July of \$65,709; Current balance in the Major Capital Facilities Stabilization Fund (MSFS) \$80,175. June, July, September, 2010, distribution will be transferred to the MCFS at the Special Town Meeting. (A copy of the Finance Department Update-Sept, 2010, Report is on file in the Town Administrator's Office.)

Mr. Reyes gave an overview of the Debt Position. Authorized and Unissued Debt as of June 30, 2010. Position is as follows:

Avery School--\$19,970,000; Energy Management Performance Contracting-- \$12,000,000; Roads/Sidewalks-- \$1,750,000; New Fields--\$1,100,000; Roofs (Town Hall & Dexter School)--\$475,000; Other Items (Fire Truck, Misc. DPW, etc.)--\$1,215,000; TOTAL AUTHORIZED AND UNISSUED = \$36.5 million.

Ms. Barnes and Mr. Poole gave an overview relative to technology. They discussed the following:

Relative to Flat Panel Displays—Panels are of excellent quality audio, video and internet for professional presentations. Relative to HDMI Connections--they are of high quality video output and adapters are available for older technology. Relative to Wireless A/V Laptop Capabilities—There are dual displays in the Lower Conference Room (output video to Both displays). Relative to Skype Video Conferencing—there is capability to conduct remote conferencing and communication.

Relative to the remote locations, Ms. Barnes and Mr. Poole informed all that they replace 4 remote VPN links with dedicated fiber links at the following: Council on Aging, Brookdale Cemetery, Parks and Recreation and Dedham Youth Commission.

Relative to speed and accessibility improvements—Ms. Barnes and Mr. Poole informed all that the system went from 800 Kb/second- 1,000 Mb/second. Put another way, went from 800 Kb/second – 1,924,000 Kb/second (Over One thousand times faster.) They went on to say that the same technology and infrastructure will be used to expand the Telephone System.

Relative to availability and reliability—Mr. Poole informed all that new Computer Networks include WAN Failover—system will automatically switch to redundant connection if active connection fails/terminated. Maintain Services Uptime, including Email, GIS and Internet (including some telephones).

Relative to Upgrades—Mr. Poole informed all of the following upgrades: Windows Server 2008 R2, Exchange Mail Server 2007, Desktops, Virtual Servers, Virtual Backups. Additional upgrades in Fire, Assessors, Engineering and other departments.

Ms. Murphy discussed upcoming items relative to the Finance Department. They are as follows: budget Adjustments, annual Audit, November Bond Issue for ESCO, CITRIX (Secure remote application process), Blade Center (More virtual server capabilities).

Mr. Butler asked Mr. Poole if the I.T. Department had a UPS Policy. Mr. Poole responded, yes—there are multiple backup generators, multiple UPS Systems. Ms. Barnes informed all that she last checked the system 4 months ago, and it works well.

Mr. Reynolds was excited with the continued plans. He went on to say that he was very proud of the leadership and talent. Mr. Reynolds thanked the Finance Department for all the work done behind the scenes.

At the conclusion of the discussion, the Board of Selectmen thanked the entire staff of the Finance Department.

**REQUEST CHANGE OF MANAGER, CHANGE IN D/B/A AND ALTERATION OF PREMISES FROM K & L, INC., D/B/A VINNY T'S OF BOSTON TO K & L, INC., D/B/A BUCA DI BEPPO, VINCENZO RAGGIANO, MANGER**

Before the start of the discussion, Selectmen James MacDonald did not take part in the proceedings and removed himself from the Francis O'Brien Meeting Room. Mr. MacDonald did not participate in the discussion. Additionally, he did not vote.

Representing Buca di Beppo: Attorney Matthew Fogelman, Vincenzo Raggiano, proposed Manager of Record, Tom Avalone, President Buca di Beppo, Florida, Chase Romano, Regional Vice-President, Eric Brenner, Facilities Director and the Engineering Group.

Members of the group discussed the following with the Board of Selectmen:

Mr. Romano informed the Board that he has been with the company for eight years. He went on to say that the restaurant brand is family-style dining serving fresh recipes to their customers. Mr. Romano explained that the liquor will be a compliment to the food.

Mr. Brenner informed the Board that 90% of the changes in the restaurant are finishes and décor. Additionally, there will be one small alteration, a minor kitchen exchange and pub tables seating twelve guests.

Mr. Raggiano informed the Board that he has been a Restaurant Manager for many years. He went on to say that he came to the United States in 1985 involved in the food and beverage industry. Mr. Raggiano stated that he attended schools in Switzerland and Italy. Relative to experiences, Mr. Raggiano opened a restaurant in Marian, Massachusetts, with 1st Liquor License. He then moved to a small business on Harvard Street in Brookline, Enzo on the Charles, with 2<sup>nd</sup> Liquor License. He then moved on to work in restaurant establishments in the states of Maine and New Hampshire. Presently, Mr. Raggiano is back in the Boston area and is very excited to begin his new position at Buca di Beppo.

Attorney Fogelman informed all that the company takes employee alcohol training very seriously—they have a very vigorous training program. Additionally, the staff is vigilant relative to the carding process. In fact, there is an internal punishment if the staff does not I.D. a customer properly.

Mr. Butler asked Mr. Romano if their company has restaurants in Chicago. Mr. Romano responded, yes—one downtown and three in the suburbs. Mr. Butler asked if the managers have read the Town of Dedham Rules and Regulations for Holders of Alcoholic Beverages Licenses. Mr. Romano and Mr. Ruggiano responded, not yet. Attorney Fogelman stated that the gentlemen will make the review a priority going forward.

Mr. Butler asked Mr. Ruggiano if there were any Liquor Violations at the establishments where he was listed Manager of Record. Mr. Ruggiano responded, no violations.

Mr. Dellolacono asked Mr. Ruggiano if he was the Manager of Record at the Vinny T's downtown. Mr. Ruggiano responded, no. Mr. Dellolacono asked how many hours Mr. Ruggiano works at the restaurant. Mr. Ruggiano responded, presently, 80 hours. Attorney Fogelman added that Mr. Ruggiano will work a minimum of 50 hours.

Mr. Dellolacono asked if Buca di Beppo will be using the outside terrace. Mr. Romano informed him that they plan to use the terrace in season. Mr. Brenner commented that the front terrace will be added to the floor plans.

Mr. Dellolacono asked Ms. Baker if the CORI check for Mr. Ruggiano was pending. She responded, yes.

Mr. Reynolds welcomed the gentlemen and commented that he was pleased that the restaurant is coming to the Town of Dedham.

Ms. MacDonald asked Mr. Romano what the percentage of alcohol will be at the restaurant. Mr. Romano responded, 17%. Ms. MacDonald was also pleased with Mr. Ruggiano's experiences.

Ms. MacDonald asked Mr. Romano when the restaurant will be open to the public. Mr. Romano responded that they are waiting on final permits and approvals and the plan is to open sometime mid-October, 2010. Attorney Fogelman added that he is coordinating four other Buca di Beppo Licenses in other communities simultaneously with the ABCC. He was hopeful that things will go on schedule.

Mr. Butler, once again, brought up the Rules and Regulations—he reminded Attorney Fogelman to instruct his clients to read them. Mr. Butler also made a request that the managers speak with Sgt. Buckley, Town of Dedham Alcohol Officer, to get his expertise going forward to ensure a successful start. Mr. Romano assured Mr. Butler that he would have the managers get in touch with Sgt. Buckley.

Mr. Dellolacono made a motion to close the Public Hearing; seconded by Mr. Butler. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; and Ms. MacDonald, yes. (Mr. MacDonald did not vote.)

Mr. Butler made a motion to approve Vincenzo Ruggiano, Buca di Beppo Manager of Record; seconded by Mr. Dellolacono. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; and Ms. MacDonald, yes. (Mr. MacDonald did not vote.)

Mr. Butler made a motion to change the d/b/a; seconded by Mr. Dellolacono. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; and Ms. MacDonald, yes. (Mr. MacDonald did not vote.)

Mr. Butler made a motion to approve the Alteration of Premises; seconded by Mr. Dellolacono. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; and Ms. MacDonald, yes. (Mr. MacDonald did not vote.)

At the conclusion of the Buca di Beppo vote, Mr. MacDonald came back into the room—the meeting continued on to the next agenda item.

#### **VOTE TO CALL FOR A SPECIAL TOWN MEETING**

Mr. MacDonald made a motion to call for a Special Town Meeting on November 1, 2010. The Board will accept articles until Tuesday, September 14, 2010; seconded by Mr. Dellolacono. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; Mr. MacDonald, yes; and Ms. MacDonald, yes.

Nancy Baker, Asst. Town Administrator, informed the Board that she will post a meeting on September 16, 2010, to accept articles.

#### **DISCUSSION AND VOTE – WAIVING BUILDING DEPARTMENT FEES RELATIVE TO THE NEW AVERY SCHOOL**

In order to obtain clarification relative to the Electrical and Plumbing Fees, the Board took the above-referenced item under advisement until their next meeting to be held on September 13, 2010.

#### **REQUEST FROM THE PINK ROSE FOUNDATION FOR PERMISSION TO CONDUCT THE ANITA BREFINI MEMORIAL WALK ON OCTOBER 17, 2010**

Mr. MacDonald made a motion to approve the Anita Brefini Memorial Walk with the stipulation that Mr. Brefini review his plans and approval with the Dedham Police Department; seconded by Mr. Dellolacono. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; Mr. MacDonald, yes; and Mr. MacDonald, yes.

#### **REQUEST FROM THE RIVERDALE SCHOOL PTO FOR PERMISSION TO CONDUCT THE 1<sup>ST</sup> ANNUAL HALLOWEEN FUND RUN ON OCTOBER 24, 2010**

Members of the Riverdale PTO Group were present and gave the Board an overview of the race route. They informed all that the race will be approximately two miles long and ½ hour to finish. The PTO group went on to say that they have hired a Police Detail for four hours and more, if needed. Additionally, the Auxiliary Police will be placed in the neighborhood.

Mr. MacDonald made a motion to approve the Halloween Fun Run; seconded by Mr. Butler. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; Mr. MacDonald, yes; and Ms. MacDonald, yes.

#### **TOWN ADMINISTRATOR'S REPORT**

William Keegan, Town Administrator, thanked everyone for their well-wishes while he was out on sick leave—he thanked the Board of Selectmen and appreciated their concern.

Town Administrator's Appointment re: Police Chief

Mr. Keegan informed the Board that the choice made by him and the screening panel was Michael D'Entremont. He asked the Board for a vote to concur Michael D'Entremont.

Mr. MacDonald made a motion to approve and concur with the Town Administrator's appointment for Police Chief, Michael D'Entremont; seconded by Mr. Dellolacono and voted unanimously.

Mr. Keegan thanked Chief Michael Weir for his services to the Town of Dedham. Ms. MacDonald asked if plans were underway for a Swearing-in-Ceremony. Mr. Keegan informed the Board that the plan is to put together a ceremony similar to what was done in the past.

Relative to other matters—

Mr. Keegan informed all that in the near future, there will be a Ribbon Cutting Ceremony to open the new Citizens Bank at Legacy Place. He added Citizens Bank will employ 200/300 people at this location.

Mr. Keegan informed the Board that he received a notice from NSTAR approving the Dedham Lights Control Project.

#### **Action by the Board**

**Request from DeNapoli, Inc., for Drainlayer's License**—Mr. MacDonald made a motion to approve a Drainlayer's License for DiNapoli, Inc.; seconded by Mr. Dellolacono and voted unanimously.

**Request from the Katherine Endicott Foundation for (3) One-Day Liquor Licenses on September 17, 18, 19, 2010 and also permission to place a sign at the Town Parking Lot area**

(Mr. Butler abstained from voting on this request.)

Mr. MacDonald made a motion to approve the request from the Katherine Endicott Foundation for (3) One-Day Liquor (Beer and Wine) Licenses deliveries on September 16, 2010, Service Only on September 17, 18, 19, 2010, and Pickup on September 20, 2010, and permission to place a sign in the Town Parking Lot; seconded by Mr. Dellolacono and voted unanimously.

#### **Approval of Selectmen's Meeting Minutes—March 25, 2010**

Mr. Butler made a motion to approve the Selectmen's Meeting Minutes of March 25, 2010; seconded by Mr. MacDonald and voted unanimously.

#### **Selectmen's Appointments to New and Open Committee Positions—**

Mr. MacDonald made a motion to choose Sarah MacDonald as the Board's appointment to the Effective Government Task Force; seconded by Mr. Reynolds and voted unanimously.

Mr. Butler made a motion to choose Paul Reynolds as the Board's appointment to the Avery School Reuse Committee; seconded by Mr. MacDonald and voted unanimously.



Mr. MacDonald made a motion to choose Jim MacDonald as the Board's appointment to the Financial Policies Review Committee; seconded by Mr. Reynolds and voted unanimously.

Mr. MacDonald made a motion to choose Carmen Dellolacono as the Board's appointment to the Major Capital Facilities Study Committee; seconded by Mr. Butler and voted unanimously.

Mr. Dellolacono made a motion to choose Michael Butler as the Board's appointment to the Major Capital Facilities Study Committee; seconded by Mr. MacDonald and voted unanimously.

**Appointments Master Plan Implementation Committee**—Applicants were Michael Humphrey and Stanton Lyman. Stanton Lyman's application was sent to the Planning Board for action. Ms. Baker, Asst. Town Administrator, will re-advertise for the At-Large Seats.

Mr. Butler placed Mr. Humphrey's name in nomination; seconded by Mr. MacDonald and voted unanimously.

**Cultural Council**—Applicants were Scott Abrahamson, Director of Fine Arts, Dedham Public Schools and Adrienne Cote, resident.

Mr. MacDonald nominated both names; seconded by Mr. Dellolacono. The Board voted unanimously for Scott Abrahamson.

**Effective Government Task Force**—Applicants were: David Martin, Finance Committee, Tom Ryan, School Committee, Rich Durkin and Jim Loughran

Mr. Butler nominated Rich Durkin and Jim Loughran for the At-Large positions; seconded by Mr. Dellolacono and voted unanimously for both applicants.

Mr. Martin and Mr. Ryan were chosen as representative of their committees to serve on the Task Force.

### **OLD/NEW BUSINESS**

-Mr. Dellolacono asked Ms. Baker to update the On-Line By-laws relative to Chapter 29;

-Mr. Keegan announced that the Town has hired a new Town Planner. His name is Rich McCarthy. Mr. McCarthy has served in the Town of Randolph and Wrentham.

-Mr. MacDonald reminded all that Tuesday, September 14, 2010, is Election Day—he encouraged everyone to get out and vote.

-Mr. Dellolacono informed all that there will be a meeting on Monday, September 13, 2010, to discuss Private Ways. Mr. Dellolacono and Mr. Butler will conduct the meeting.

On another matter, Mr. Dellolacono congratulated his brother, Rich, and Sister-in-law on the birth of their baby boy. Mr. Dellolacono informed all that there will be a walk held on September 18, 2011, at the Somerville High School—Chari One Day At A Time Walk.

Mr. Reynold informed all that the Oakdale Alliance Group meets at the Church of the Good Shepherd at 7:00 p.m., the first Wednesday of the month. He thanked the Dedham Police Department for their support. He went on to say that the department is pro-active and responsive. Mr. Reynolds thanked Karen O'Connell, Economic Development Director, for her efforts relative to the Building Expo to be held at the Endicott Estate on September 27, 2010—the expo will provide businesses with free confidential legal and financial services.

Mr. MacDonald made a motion to enter into Executive Session pursuant to Chapter 39, Section 23B, relative to Collective Bargaining; seconded by Mr. Dellolacono. **On the Vote:** Mr. Reynolds, yes; Mr. Butler, yes; Mr. Dellolacono, yes; Mr. MacDonald, yes; and Ms. MacDonald, yes.

The Board did not reconvene in open session.

The meeting adjourned at 9:35 p.m.

This is to certify that the above is a true and accurate record of the Minutes of the Board of Selectmen's Meeting held on September 9, 2010, which Minutes were approved on April 14, 2011.

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Sarah E. MacDonald, Chairman